



2014 to 2020 European Structural and Investment Funds Growth Programme

Call for Applications to support investments in new and
existing rural micro and small businesses in the Greater
Cambridge Greater Peterborough area

European Agricultural Fund for Rural Development

Managing Authority	Department for Environment, Food and Rural Affairs
Local Enterprise Partnership Area	Greater Cambridge Greater Peterborough Local Enterprise Partnership
Call Reference	13RD15BS0001
Deadline for the submission of applications	<p>Friday 26 August 2016 at 1700 hours with review points at:</p> <ul style="list-style-type: none"> • Friday 27 November 2015 at 1700 hours • Friday 26 February 2016 at 1700 hours • Friday 27 May 2016 at 1700 hours <p>RPA expect that the call will be open for 12 months. The call may close early if RPA receive enough good quality applications.</p>

Read the [Growth Programme](#) guidance. This explains what applicants must do to apply for a grant, how grant applications are assessed and how to meet the terms of a grant funding agreement if an application is successful.

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1. Call Context

1.1. Background

A single European Structural and Investment Funds (ESIF) Growth Programme has been set up to combine three separate European Funds. These are:

- European Regional Development Fund (ERDF)
- European Social Fund (ESF)
- part of the European Agricultural Fund for Rural Development (EAFRD)

The Growth Programme provides funding to help projects in England that create jobs and economic growth. Department for Environment, Food and Rural Affairs (Defra) has responsibility for managing EAFRD. Rural Payments Agency (RPA) manages these grants on behalf of Defra.

Government has allocated £177 million of rural development funding from EAFRD for grants in the Growth Programme. These grants are available for:

- funding and developing micro, small and medium-sized rural businesses including food processing
- funding for small scale tourism infrastructure and tourism co-operation

1.2 Local Enterprise Partnerships

Local Enterprise Partnerships (LEPs) are private sector-led partnerships between local authorities and businesses. Each LEP has set out in its ESIF strategy the local priorities for this funding the aim of which is to achieve economic growth in its area. There are 39 LEPs covering England, 37 have an allocation of rural development funding. To apply for this funding the project must be located in a rural area in England.

1.3 Other Rural Development Funding

Other rural development support for agricultural and forestry businesses will be available through LEADER Local Action Groups (LAGs), the Countryside Productivity Scheme and Countryside Stewardship.

1.4 Local Context

This call invites applications for investments that will support new and existing rural micro and small enterprises to expand and help farmers diversify into non-agricultural activities.

Over 582,000 people live in rural Greater Cambridge Greater Peterborough LEP (GCGP). Of the 39 LEPs, it has the fourth largest population living in rural areas.

Over 70% of GCGP's businesses employ less than 4 people, of which 52% of these are in rural areas.

Employment in the GCGP rural areas has fallen over recent years. GCGP LEP seeks to address this issue by providing grant investment to help rural micro and small businesses grow and expand to create new jobs and increase productivity.

GCGP has some of the most productive high-grade agricultural land in England. The LEP has developed the Agri-Tech Growth Initiative to support growth in agriculture and the supply chain. Smaller farms and food processors are facing increasing economic pressures on profit margins due to decreasing prices for agricultural produce. GCGP seeks to help these farmers diversify into non-agricultural activities to provide a new income streams for their businesses.

The GCGP LEP area has a strong and growing food processing sector attracting inward investment from across Europe. The sector has a good record of promoting innovations in food technology. [GCGP's ESIF strategy](#) identifies food and drink as an important sector with the potential for growth and the creation of new jobs. The LEP is working towards creating a Food Manufacturing and Processing Centre of Excellence at Peterborough Regional College, which will provide education and training for local food manufacturing businesses.

2. Call Overview

2.1 Purpose of the Call

Theme – Developing micro and small businesses

This call seeks applications that support micro and small businesses.

The Government wants to see a thriving rural economy. This call provides support for:

- micro and small-sized businesses seeking to expand and create job

By providing EAFRD investment support for new and expanding businesses, GCGP wants to see an increase in rural jobs, particularly in higher paid, more highly skilled jobs; and in Gross Value Added to the rural economy.

2.2 Support Available

This call seeks applications from micro and small businesses and farmers located in the rural areas of GCGP. Grants are available for investments to develop and expand these businesses.

The aim of this call is to create new jobs and increase the productivity of micro and small rural businesses in the GCGP LEP area. This call will prioritise applications:

- from micro and small businesses in the food and drink sector seeking to expand
- from farmers seeking to diversify into non-agricultural activity
- that seek to create two or more jobs

Examples of support include:

- investment in new technology, processes or equipment to improve productivity
- farm diversification activities
- construction and development of workshops, factories and other premises and facilities, and investment in equipment and machinery

2.3 Size of grants available

Grants will be available from £50,000 up to €200,000 (approximately £140,000). State aid rules will apply which may affect the amount of grant offered. Further details on state aid rules are available from gov.uk.

Applicants can apply for a grant to cover up to 40% of the project's total eligible costs. The minimum total eligible cost of a project for this call would therefore be £125,000.

Applicants must pay for any costs not covered by the grant with private funding, such as savings or a bank loan, not other public funds. If private funding isn't used, Rural Payments Agency (RPA) may ask the applicant to repay any grant money already paid and may cancel any future payments.

2.4 Total Funding Available

The total grant funding available for this call is **£1,000,000**. Funding will be offered to a maximum of 20 projects, but the actual number of projects supported may be lower, dependent upon the scale and range of the projects coming forward. All applications are competitive and for this call, RPA will assess applications after the close of each deadline.

3. Outputs to be delivered

Applicants need to show how their project will contribute to the achievement of the following total outputs for the call:

- 40 new full time jobs created
- increase in wage bill

Applicants will need to be able to demonstrate how they will deliver the outputs, committed to within the proposal along with any methodology used. Further details on the evidence requirements for each output will be available at full application stage.

Applicants will also need to ensure robust project management systems are in place that will capture and record the outputs. A detailed description of the systems will need to be provided at full application stage. All projects will be required to collect evidence to show that outputs have been achieved and report progress with each claim.

4. How to apply

There are two stages to the application process. Applications will be assessed at both stages and only the strongest will be successful. The 2 stages are:

- Stage 1: an outline application
- Stage 2: a full application

Further details on how to apply for a grant and an outline application form are available from gov.uk. The applicant will only be invited to submit a full application if their outline application is successful.

Work must not start on any part of a proposed project before the applicant has received and signed a grant funding agreement from the RPA. This includes ordering or paying a deposit on materials or equipment.

5. Information to consider before making an application

5.1 Eligibility

There will be standard eligibility requirements for each type of grant offered. Applicants will need to refer to gov.uk for further information on each of the types of grants available.

5.2 Register with Rural Payments

Before applicants can submit an application for a grant from the Growth Programme, they will need to register on [Rural Payments](#). If the applicant is already registered on Rural Payments, they will not need to do this again.

5.3 Cross Cutting Themes

All applications received under this call must demonstrate how the Cross Cutting Themes have been addressed in the project design and development. The cross cutting themes for all projects are sustainable development and equality and diversity. Further details on these can be found in the Outline Application form.

5.4 Quotes

Applicants must ensure that they obtain best value for money when buying goods or services. Important information on the number and format of the quotes required to demonstrate best value are available from gov.uk. Applicants will be required to submit these if invited to develop a full application.

5.5 Publicising the Grant

When a project is successful in obtaining rural development funding through Growth Programme, the grant beneficiary will be required to publicise the grant. The RPA will provide beneficiaries with further information with the grant funding agreement but they may expect beneficiaries to:

- mention it in any press releases or when communicating with customers, for example in newsletters and on their website (if applicable); and
- display a poster, plaque, or billboard, including EU logos, depending on the amount of funding received and the type of investment.

If the applicant does not do this, the RPA may apply a penalty by deducting payment from the grant.

6. Support

Guidance on how to apply for a Growth Programme grant is available at www.gov.uk/government/collections/growth-programme-grants-for-the-rural-economy. Applicants can call the Rural Payments helpline on 03000 200 301 or Email GPEnquiries@rpa.gsi.gov.uk for further support if required.

7. Submitting applications

Send the completed outline application form to growthapps@rpa.gsi.gov.uk. The RPA will email to confirm that they've received it.