



Department  
for Work &  
Pensions



European Union  
European  
Social Fund

## 2014 to 2020 European Structural and Investment Funds Growth Programme

### Call for Proposals European Social Fund

### Priority Axis 1: Inclusive Labour Markets

### Youth Employment Initiative (YEI)

<b>Managing Authority</b>	<b>Department for Work and Pensions (DWP)</b>
<b>ESI Fund</b>	<b>European Social Fund</b>
<b>Priority Axis:</b>	<b>Priority Axis 1 : Inclusive Labour Markets</b>
<b>Call Reference:</b>	<b>OC34S15P 0110</b>
<b>LEP Area:</b>	<b>Tees Valley</b>
<b>Call Opens:</b>	<b>9 April 2015</b>
<b>Call Closes:</b>	<b>29 May 2015</b>

# Contents

## 1. Call Context

### 1.1 National Context

### 1.2 Local Development Need

### 1.3 Scope of Activity

## 2. Call Requirements

## 3. Required Deliverables

## 4. General Information

### 4.1 Compliance and Eligibility

### 4.2 Intervention Rate & Match Funding

### 4.3 Applicants

### 4.4 Cross Cutting Themes

### 4.5 State Aid

### 4.6 Funding Agreement

### 4.7 Procurement

### 4.8 Retrospection

## 5. Application Process & Prioritisation Methodology

## 6. Support

## 7. Key Documents

## 8. Document Checklist

## 9. Document Submission

## 10. Timescales

## 11. Funding Agreement of the ESF Operational Programme

# 1. Call Context

The 2014 to 2020 European Structural and Investment Funds (ESIF) bring the European Regional Development Fund (ERDF), European Social Fund (ESF) and part of the European Agricultural Fund for Rural Development (EAFRD) together into a single European Union (EU) Structural Investment Funds (ESIF) Growth Programme for England supporting the key growth priorities of innovation, research and development, support for Small and Medium Enterprises (SME), low carbon, skills, employment, and social inclusion.

European Structural and Investment Funds are managed by the Department for Communities and Local Government (ERDF), Department for Work and Pensions (ESF) and the Department for Environment Food and Rural Affairs (EAFRD). In London, the Greater London Authority acts as an Intermediate Body for the European Regional Development Fund and European Social Fund programmes. Unless stated otherwise, the term “Managing Authority” will apply to all these organisations. These Departments are the Managing Authorities for each Fund. The Managing Authorities work closely with local partners who provide:

- Practical advice and information to the Managing Authorities to assist in the preparation of local plans that contribute towards Operational Programme priorities and targets;
- Local intelligence to the Managing Authorities in the development of project calls (decided by the Managing Authorities) that reflect Operational Programme and local development needs as well as match funding opportunities;
- Advice on local economic growth conditions and opportunities within the context of Operational Programmes and the local ESIF Strategy to aid the Managing Authority’s assessments at outline and full application stage.

This call is issued by the Department for Work and Pensions (DWP) to commission ESF Funded projects that will support the **Priority Axis 1 of the Operational Programme: Inclusive Labour Markets** and **Investment Priority: 1.3 Sustainable integration into the labour market of young people (YEI)** as set out in the Operational Programme.

All applications will need to be eligible under the Operational Programme. The latest draft is available for applicants to read. Although we do not expect much change, it is not yet finally agreed. Before funding agreements are signed, the Managing Authority will need to check eligibility against the agreed Operational Programme.

This call for proposal sets out the requirements for any applicants to consider before applying. Applications against this call will be assessed as part of two stage appraisal process and successful applicants will enter into a funding agreement with the DWP. Further information is given in sections 4 to 10.

All ESF applicants will need to be aware of the requirement to collect and report data on all participants as per Annex 1 (see Appendix A) and additionally Annex 2 (see Appendix B) of the ESF regulation specifically for Youth Employment Initiative (YEI). This will be as well as the requirement of reporting on output and result indicators referred to in section 3 of the call for proposal.

## 1.1 National Context

The operational programme identifies the need to address high levels of youth unemployment in specific areas of England through:

**Investment priority 1.3** Sustainable integration into the labour market of young people (YEI), in particular those not in employment, education or training, including young people at risk of social exclusion and young people from marginalised communities, including through the implementation of the Youth Guarantee.

**Specific objectives:** (1) To support the rise in the participation age by providing additional traineeship and apprenticeship opportunities in YEI areas; (2) To engage marginalised 15-18 year olds in YEI areas and support them to re-engage with education or training; (3) To address the basic skills needs of young NEETS in YEI areas so that they can compete effectively in the labour market; (4) To provide additional work experience and pre-employment training opportunities to unemployed 18-24 year olds in YEI areas and (5) To support young lone parents in YEI areas to overcome the barriers they face in participating in the labour market (including childcare).

Tackling youth unemployment is a priority for the Government.

Most young people continue in education or training when they leave school, and make a successful transition to either further or higher education or employment. But there is still a group who either 'drop out' or struggle to make the transition to the labour market at age 18-19. As a result, the proportion of young people NEET in England rises sharply at age 18. 4.0% are NEET at age 16, 6.1% at age 17, and 12.5% at age 18<sup>1</sup>

The YEI will support additional and more intensive provision that meets the needs of individuals and local labour markets. It will not support activities that duplicate or replace existing provision.

## 1.2 Local Development Need

Whilst the proportion of young people who are NEET (Not in Employment, Education or Training) in Tees Valley has fallen recently, reflecting concerted efforts by local partnerships, it remains much higher than the national average. For example,

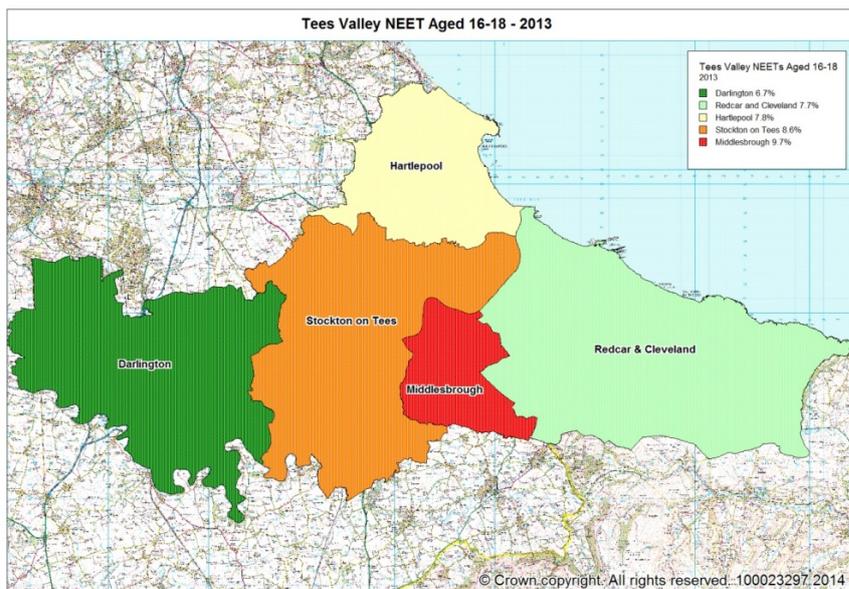
---

<sup>1</sup> DfE, *Statistical First Release 18/2014*, Participation in education, training and employment, age 16 to 18

- In June 2014, there were 4,800 JSA claimants aged 18-24 in Tees Valley; 7.8% compared to 3.9% in Great Britain.
- October 2014 figures show a reduction to 4575 claimants, 7.4% compared to 3.5% nationally In October 2014 1.3% of young people aged under 24 year had been claiming Job Seekers Allowance for over 12 months, compared to 0.5% nationally.
- The November 2013 to January 2014 average showed that the 16-18 NEET rate in Tees Valley was 8.2% compared to 5.3% nationally.
- Middlesbrough has the second highest NEET rate in the country at 9.7% and Stockton the fourth highest at 8.6%.
- Pre-recession there were 45,200 young people (16-24) in employment/training compared to 39,600 at the last count in June 2014. This is still 5,600 lower than before the recession.

Whilst numbers are showing an improvement, we still have persistently high levels of youth unemployment and NEETs. Even those who are no longer claiming benefits are not necessarily 'in work' or alternative education/training. Much of the NEET problem exists with young people who successfully move on from school but then drop out of Further Education. This could be for a variety of reasons, e.g.

- poor information and career advice now or at an earlier stage;
- wrong course choice which then results in it not meeting expectations so individuals lose interest/perform less well;
- insufficient places on preferred course so doing an alternative which is not relevant;
- late start date means difficulty maintaining progress;
- difficulty handling transition from school environment;
- lack of family support /role models /encouragement to continue;
- lack of funding to travel to learning;
- little support at home to steer them in a positive direction;
- difficulty navigating the education system and understanding the range of options available;
- limited or negative peer support;



Despite a national drive towards Apprenticeships the number of young people living in the Tees Valley aged under 25 starting an Apprenticeship has fallen dramatically over the last year. The Tees Valley has seen an 8.6% drop (or 430 less people) from 2011/12 to 2012/13 compared to a 4.3% drop nationally.

The number of young people aged under 25 achieving an Apprenticeship has also fallen over the last year with the Tees Valley seeing a drop of 21.2% (570 less achievements) compared to 16.8% nationally.

In the Tees Valley 11% of people aged 16-64 have no qualifications (2013 Annual Population Survey). This is compared to 9.3% nationally. The Tees Valley also has a low amount of people aged 16-64 with higher level skills. 27.2% have a Level 4+ NVQ qualification compared to 35.2% nationally.

To address these issues, we envisage a 3-part response:

- Transition Education and Employment Mentoring and Support '(TEEMS) from a team of local case-workers;
- Personalised Education, Employment and Enterprise Pathways
- Tailored routeways for young people not in employment, education or training, aged 15-29 years, to enter Tees Valley priority employment sectors

These elements are the subject of separate calls. **This call is about the second of these.** We are seeking applications which use innovative solutions to provide:

**‘Personalised Education, Employment and Enterprise Pathways’** for young people/adults who are **Not in Education, Employment or Training (NEET)** and who are unlikely to achieve success using only mainstream services.

**All Programmes must be available across the whole of the Tees Valley.**

Providers should include as many of elements a) to d) below as befits the target customer group for their proposed Programme, but at least those specified within each Programme theme.

- a) Referrals to independent and impartial ‘one to one’ careers information, advice and guidance (to include referral to NCS where appropriate to the customer group).
- b) A skills needs assessment and action plan to address issues and record progress.
- c) Access to some form of ‘work related experience’. This could include e.g. work placements, volunteering, internships, cadetships, etc.
- d) Access to a ‘ring fenced Flexible Fund’ to meet specific individual needs, e.g. essential travel, certificates, tools etc.

**Programme themes** could include services to provide **one or more** of the following examples:

- i. **Engaging and Developing Young Talent** –Providing a dedicated service to engage, support and progress young people, particularly those with complex needs or significant disadvantaged backgrounds. To include minimum a) b) and d) above.
- ii. **Virtual Learning Services** - to offer an innovative alternative to traditional classroom based provision. To include minimum a) and b) above.
- iii. **Bespoke activities designed to address personal barriers to progression** in education, employment and training, e.g. anti-social behaviour, offending, lack of confidence/ social skills, LLDD, ESOL needs etc. To include minimum a) b) and d) above.
- iv. **Alternative enrichment activities** -to engage and inspire young people, particularly those with complex social needs e.g. using sport, creative arts, culture, music, environment, etc. to support and progress them back into learning, training and employment. To include minimum a) and b) above.

- v. **Developing Enterprise and Entrepreneurial Skills** - activities to build confidence, skills and identify initiative, creating a supported route for young people into self-employment or employment. To include minimum b) above.
- vi. **Additional Learning and Skills Provision** - Offering funded access to learning /training which is currently unavailable to the individual through mainstream funding/learning loans e.g. because they have exhausted their personal entitlement. The additional provision must clearly give significant added value and enhance opportunities for longer term employment/progression. To include minimum a) b) and d) above.

**Providers will be expected to:**

- Take referrals from/ make referrals to the YEI TEEMS Service as appropriate.
- Refer to other specialist services (e.g. housing, health, social services etc.) to support individuals to address other barriers whilst progressing on the YEI Programme.
- Progress individuals to other learning/training provision, e.g. mainstream FE/HE etc. as appropriate.

**Key Sectors** - Ideally, activities should encourage young people towards the key/supporting employment sectors for the Tees Valley, including:

- Advanced Manufacturing/Engineering
- Construction;
- Energy/ renewables;
- Chemical Processing,
- Logistics;
- Digital /Creative;
- Health

However, priority should be given towards identifying and developing the particular strengths of each individual and encouraging aspiration, therefore the Programme should offer access to all potential areas and levels of education, training, employment and enterprise, wherever there are sustainable career opportunities.

We would expect to award a number of contracts to deliver this very specific range of services. **All applicants must be able to deliver their provision across the whole of the Tees Valley** area and therefore partnership arrangements are encouraged, to give both geographic coverage and specific expertise. Partnerships will ideally include commitment to working with a range of locally based sub-contractors/partners/agencies to achieve expert delivery across this varied range of provision.

## The Programme will be accessible to:

- Young people who live in Tees Valley and who are identified as Not in Education Employment or Training (NEET) between age 15-24. In addition, we expect the final Operational Programme to allow individuals aged 25-29 to be covered. Applications can cover the whole age range, but on the understanding that final confirmation of the eligible group will only follow once the Operational Programme is agreed.

The service should allow a different focus where appropriate, for younger and older individuals.

NB. Applicants will normally be expected to be able to deliver across both age ranges, but may choose to apply for only one range, where there is a strong case to do so. However, in such circumstances applicants must demonstrate how they will ensure a smooth transition for individuals who span the age ranges whilst on the Programme.

Note: Activities must support individuals. They cannot support structures or systems.

Details of the local ESIF Strategy can be found at <https://www.teesvalleyunlimited.gov.uk/tees-valley-unlimited/aims-and-ambitions/economic-strategy/european-funding.aspx>

## 1.3 Scope of activity

This call aims to address the shortfalls above.

Under this investment priority European Social Fund will support the Operational Programme objective of:

- Sustainable integration into the labour market of young people (YEI)  
(**Investment Priority 1.3**)

## 2. Call Requirements

All applications are competitive.

- The total allocation for all calls is €14.7m ESF and €14.7m YEI for investment priority 1.3. At current exchange rates this is equivalent to £10.9m from ESF and £10.9m from YEI. The available budget will be reassessed before funding agreements are signed in light of the prevailing exchange rate.
- Proposals can only contain activities which are eligible for ESF.
- Applications should be for a minimum of £400,000 total programme costs (YEI allocation £150,000, ESF £150,000 grant and match funding of £100,000).

- The preference is to award large funding agreements if appropriate it can include a consortium approach from providers.
- Applicants will need to have eligible match funding for the balance of costs which must be from a source other than the European Union. For all outline applications proof of match funding will need to be supplied as part of the assessment.
- Operations must be completed no later than **31st July 2018**.
- Operations should be capable of providing coverage of Tees Valley LEP area.
- We anticipate having several contracts running in parallel which each cover the whole area of Tees Valley. This would give some competition between providers and allow for us to adjust allocations mid contract to support successful providers.
- All procurement must be undertaken in line with EU regulations
- Applicants must demonstrate compliance with State Aid law; and
- All expenditure and activities will be subject to rigorous audit and non-compliance may lead to financial penalty.

ESF cannot be used to duplicate existing activities or activities that do not address market failure. ESF can only be used to achieve additional activity or bring forward activity more quickly. Applicants must be able to demonstrate that proposals are additional to activity that would have occurred anyway or enables activity to be brought forward and delivered more quickly than otherwise would be the case in response to opportunity or demand.

### 3. Deliverables required under this Call:

Operations will be expected to achieve the following Programme Deliverables. The definitions of which can be accessed at the [ESF Operational Programme](#)

ID	Result Indicator
CRO1	Unemployed participants who complete the YEI supported intervention
CRO2	Unemployed participants who receive an offer of employment, continued education, apprenticeship or traineeship upon leaving
CRO3	Unemployed participants who are in education/training, gaining a qualification, or in employment, including self-employment, upon leaving
CRO4	Long-term unemployed participants who complete the YEI supported intervention
CRO5	Long-term unemployed participants who receive an offer of employment, continued education, apprenticeship or traineeship upon leaving
CRO6	Long-term unemployed participants who are in education/training, gaining a qualification, or are in employment, including self-

	employment, upon leaving
CRO7	Inactive participants not in education or training who complete the YEI supported intervention
CRO8	Inactive participants not in education or training who receive an offer of employment, continued education, apprenticeship or traineeship upon leaving
CRO9	Inactive participants not in education or training who are in education/training, gaining a qualification, or are in employment, including self-employment, upon leaving
CR10	Participants in continued education, training programmes leading to a qualification, an apprenticeship or a traineeship six months after leaving
CR11	Participants in employment six months after leaving
CR12	Participants in self-employment six months after leaving

ID	Output Indicator
	Unemployed (including long term unemployed) participants
	Long-term unemployed participants
	Inactive participants not in education or training
	Participants from ethnic minorities
	Male Participants (below 25 years of age) who are unemployed OR inactive (not in education or training)
	Female Participants (below 25 years of age) who are unemployed OR inactive (not in education or training)
	Participants who are lone parents
	Participants with disabilities or health problems.

Applicants will be required to demonstrate how they will achieve the deliverables within their proposal along with any methodology that will be used to record achievement. Applicants will also need to ensure robust systems are in place, and be able to describe them, to capture and record the targets and to report quantitative and qualitative performance across Tees Valley LEP area.

All operations will be required to collect data and report progress against the deliverables with each claim. Where an operation underperforms against their deliverables they may be subject to a performance penalty.

There must be a fully evidenced audit trail for all contracted deliverables.

## 4. General Information

Essential information to support the drafting of an application and delivery of a successful ESF funded project is available at the [European Growth Funding](#) website pages.

### 4.1 Compliance and Eligibility

When developing an application, Applicants should refer to [guidance](#) on eligible Applicants, activities and costs. These are for guidance only and Applicants should take their own specialist advice if in doubt. It is the responsibility of the Applicant to ensure that the rules and guidance are adhered to both at application stage and following approval.

ESIFs are governed by European regulations and national rules. Applicants are advised to familiarise themselves with the relevant documentation listed in the 'key documents' section prior to submitting an Outline application. If successful, Applicants will enter into the standard Funding Agreement and must abide by the standard terms and conditions contained therein. Applicants are therefore strongly advised to read these terms and conditions to ensure that they would be able to enter into such an agreement prior to responding to the call. Once a Funding Agreement has been issued it should be signed and returned within a short timescale.

### 4.2 Intervention Rate & Match Funding

ESF is funding used where no other funding can be obtained (the funder of last resort) and the maximum ESF intervention rate for the operation is 60% (with an additional equivalent YEI financial allocation). This means ESF can contribute up to 60% of the total eligible project (ESF and match) costs, subject to State Aid regulations. The remaining 40% or more must come from other eligible sources. For all outline applications proof of match funding will need to be supplied as part of the assessment.

ESF is not paid in advance and expenditure must be defrayed prior to the submission of any claims. Applicants may be asked to demonstrate how they are able to cash flow the operation.

### 4.3 Applicants

Applicants must be legally constituted at the point of signing a Funding Agreement, and be able to enter into a legally binding Funding Agreement. The Applicant will be the organisation that, if the application is successful, enters into a contract for ESF

and therefore carries the liability for ensuring that the terms of the ESF Funding Agreement are met by them and to all delivery partners. If there is more than one organisation applying for the funds, a lead organisation must be selected to become the Applicant. It is this organisation that carries the responsibility and liability for carrying out a compliant project.

The Managing Authority will consider the Applicant's track record, both positive and negative. If the Applicant has been involved in the delivery of previous European grants and any irregularities with this (these) grant(s) have been identified, the Managing Authority will look into these and expect to see how and what steps have been taken to ensure that these have been addressed to mitigate the risk of further irregularities in the future. It is acknowledged that some organisations will be new to ESIF funding and will not have a track record.

#### **4.4 Cross Cutting Themes**

All applications received under this Call should demonstrate how the Cross Cutting Themes have been addressed in the project design and development. Cross cutting themes for ESF are 'gender equality and equal opportunities' and 'sustainable development'.

For ESF, the project applicants will be required to deliver their services in-line with the Public Sector Equality Duty (as defined in the Equality Act 2010). All projects must have a gender and equal opportunities policy and implementation plan which will be submitted at full application stage and in-line with Managing Authority guidance. Project applicants will also be required to answer a number of ESF-specific equality questions which will be set out in both the full application form and the related guidance.

For ESF, all projects will also be required to submit a sustainable development policy and implementation plan (in-line with guidance produced by the Managing Authority).

The ESF programme particularly welcomes projects that have an environmental focus that can meet the strategic fit at local and programme level whilst also adding value by:

- supporting environmental sustainability; and/ or
- complementing the environmental thematic objectives of other programmes such as ERDF; and/or
- using the environment as a resource to help motivate disadvantaged people

Further information is available in the [ESF Operational Programme](#)

## **4.5 State Aid & Revenue Generation**

Applicants are required, in the Outline Application, to provide a view on how their proposal complies with State Aid law. Applicants must ensure that projects comply with the law on State Aid.<sup>2</sup> Grant funding to any economic undertaking which is state aid can only be awarded if it is compatible aid, in that it complies with the terms of a notified scheme or is covered by the De Minimis Regulation. Guidance for grant recipients, explaining more about State Aid, is available; it is important that Applicants take responsibility for understanding the importance of the State Aid rules and securing their full compliance with them throughout the project, if it is selected into the Programme.

The Managing Authority is not able to give legal advice on State Aid. It is the responsibility of the Applicant to ensure that the operation is State Aid compliant.

Where the Applicant does not perceive that there is any State Aid, it should state whether or not it considers Articles 61 and 65(8) of regulation 1303/2013 to apply. This revenue should be taken into account in calculating eligible expenditure. Article 61 refers to monitoring revenues generated after completion of the project, and Article 65(8) how to deal with differences in the forecast and actual revenues at the end of the operation. The details of this will be tested at the full application stage.

## **4.6 Funding Agreement**

The Funding Agreement is a standard, non-negotiable and legally binding document. Any successful Applicant will be subject to the terms and conditions contained within this agreement. Applicants are strongly advised to seek their own advice to ensure that they would be able to enter into and abide by the terms of the Funding Agreement.

Failure to meet any of the conditions of the agreement or the commitments within the application will result in claw back of funding.

Applicants should be aware that additional provisions and securities may be included within the Funding Agreement to protect the investment. These will be further discussed if relevant following the Full Application stage.

## **4.7 Procurement**

All costs delivered by the Grant Recipient (the applicant) and/or delivery partners must be delivered on an actual cost basis. Other costs must be procured in line with EU regulations. The most common error identified during audit has been failure to

---

<sup>2</sup> Article 107(1) of the Treaty on the Functioning of the European Union provides that: "Save as otherwise provided in the Treaties, any aid granted by a Member State or through state resources in any form whatsoever which distorts or threatens to distort competition by favouring certain undertakings or the production of certain goods shall, in so far as it affects trade between Member States, be incompatible with the internal market."

comply with relevant procurement regulations and crucially to maintain a full audit trail to prove that they have complied with the relevant regulation. Robust and transparent procurement is required to ensure that Grant Recipients:

- consider value for money;
- maximise efficient use of public money; and
- maintain competitiveness and fairness across the European Union.

It is recommended that applicants seek their own legal advice pertaining to their procurement and requirements to publicise any tendering opportunities.

The Managing Authority is not able to give legal advice on procurement. It is the responsibility of the applicant to ensure the project is compliant in this respect.

#### **4.8 Retrospection**

For Youth Employment Initiative (YEI), in recognition of the tight deadlines for spending the money, we are prepared to consider cases for retrospection, potentially back to the first eligible date of September 2013. However, any spend must meet all the eligibility criteria, including the data collection requirements in the regulations, and will be very carefully scrutinised before being accepted. It is in our view very unlikely that any activity from 2013 or 2014 will be able to meet those requirements.

## **5. Application Process & Prioritisation Methodology**

There are two stages to the ESF application process; Outline Application and if successful, Full Application. Applicants must fully complete the Outline Application via LOGASnet (section 9 refers). Guidance is available on the [European Growth Funding](#) website pages. Applications will be subject to a Gateway Assessment undertaken by the Managing Authority under the following criteria:

- Applicant eligibility;
- Activity and expenditure eligibility; and
- The fit with the ESF OP and the call.

Proposals that pass the Gateway Assessment will move into the Core Assessment which consists of the following:

- Strategic fit;
- Value for money;
- Management & control;
- Deliverability;
- Procurement / tendering; and
- State Aid compliance.

The Managing Authority will seek advice from partners when considering applications to ensure its assessment is informed by local economic growth conditions and opportunities within the context of Operational Programmes and the local ESIF Strategy. This will include the relevant LEP Area ESIF Committee and other partners deemed relevant to the application.

The assessment and any prioritisation will be undertaken using only the information supplied as part of the application process. The Managing Authority cannot accept further detail outside this process.

Non-public sector Applicants who are successful at the Outline Application stage may be subject to due financial diligence checks by the Managing Authority, prior to submission of a Full Application. Applicants will be required to submit accounts, and to clarify financial or other organisational information. New Applicant organisations may be required to provide details of a guarantor.

## 6. Support

Please note that this is a competitive call and to preserve impartiality we are unable to enter into correspondence with applicants over their Outline application. Details of where guidance can be found are contained throughout this calls document. In exceptional circumstances, if there are issues with accessing this guidance, please contact:

✉: [ESF.2014-2020@dwp.gsi.gov.uk](mailto:ESF.2014-2020@dwp.gsi.gov.uk)

## 7. Key Documents

- Outline Application Form;
- Outline Application Form Guidance;
- Local Enterprise Partnership area's ESIF strategy; and
- Eligibility Guidance

## 8. Document Checklist

Failure to provide the following documentation will result in the application being rejected

Outline Stage:

- fully completed Outline Application;
- financial tables;
- Outputs, Results and Indicators tables; and
- three years financial accounts (if private or voluntary and community sector).

## 9. Document Submission

Completed Outline Applications must be submitted via the [LOGASnet system](#).

**Please note that Applicants will require a user ID and password in order to access the LOGASnet system. Details on how to register on the system can be found on the GOV.UK website [European Growth Funding](#) website pages. Please allow up to 10 days to receive your login details.**

## 10. Timescales

Launch of Call advertised on gov.uk.	9 April 2015
Deadline for submission of Outline Application	29 May 2015

Outline Application forms not received by the deadline will not be assessed. Outline Applications which are not fully completed will be excluded.

For this call applications will normally be required to **commence delivery/activity within three months** of the award of contract.

Any changes related to the deadline for the submission of the Outline Application form will be notified on the [European Growth Funding](#) website pages.

## 11. Formal Agreement of the ESF Operational Programme

The information and references in the call are based on the latest version of the [ESF Operational Programme](#) and are correct at the time of publishing. The Operational Programme may be subject to further amendment during its final negotiations with the European Commission, and subsequent calls will reflect any changes, to the extent that they may affect the terms of calls, that are made. In relation to the present call, the Managing Authority will take the possibility of relevant changes to the Programme into account when assessing outline and full applications, and where such changes occur will notify Applicants of any issues that arise, and propose a method of dealing with them.

## Appendix A – extract from Annex 1 of the ESF regulation

Common output and result indicators for ESF investments

### (1) Common output indicators for participants

"Participants" refers to persons benefiting directly from an ESF intervention who can be identified and asked for their characteristics, and for whom specific expenditure is earmarked. Other persons shall not be classified as participants. **All data shall be broken down by gender.**

The common output indicators for participants are:

unemployed, including long-term unemployed
long-term unemployed
inactive
Inactive, not in education or training
employed, including self-employed
below 25 years of age
above 54 years of age
above 54 years of age who are unemployed, including long-term unemployed, or inactive not in education or training
with primary (ISCED 1) or lower secondary education (ISCED 2)
with upper secondary (ISCED 3) or post-secondary education (ISCED 4)
with tertiary education (ISCED 5 to 8)
participants who live in jobless households
participants who live in jobless households with dependent children
participants who live in a single adult household with dependent children
ethnic minorities
Participants with disabilities
other disadvantaged
homeless or affected by housing exclusion
from rural areas

### (2) Common output indicators for entities are:

number of projects fully or partially implemented by social partners or non-governmental organisations
number of projects dedicated at sustainable participation and progress of women in employment
number of projects targeting public administrations or public services at national, regional or local level
number of supported micro, small and medium-sized enterprises (including cooperative enterprises, enterprises of the social economy)

(3) Common immediate result indicators for participants are:

inactive participants engaged in job searching upon leaving
participants in education/training upon leaving
participants gaining a qualification upon leaving
participants in employment, including self-employment, upon leaving
disadvantaged participants engaged in job searching, education/ training, gaining a qualification, in employment, including self-employment, upon leaving

(4) Common longer-term result indicators for participants are:

participants in employment, including self-employment, six months after leaving
participants with an improved labour market situation six months after leaving
participants above 54 years of age in employment, including self-employment, six months after leaving
disadvantaged participants in employment, including self-employment, six months after leaving

## Appendix B – extract from Annex 2 of the ESF regulation

### (1) Common immediate result indicators for participants

"Participants" refers to persons benefiting directly from a YEI intervention who can be identified and asked for their characteristics, and for whom specific expenditure is earmarked. **All data shall be broken down by gender.**

The immediate result indicators are:

Unemployed participants who complete the YEI supported intervention
Unemployed participants who receive an offer of employment, continued education, apprenticeship or traineeship upon leaving
Unemployed participants who are in education/training, gain a qualification, or are in employment, including self-employment, upon leaving
Long-term unemployed participants who complete the YEI supported intervention
Long-term unemployed participants who are in education/training, gain a qualification or are in employment, including self-employment, upon leaving
Inactive participants not in education or training who complete the YEI supported intervention
Inactive participants not in education or training who receive an offer of employment, continued education, apprenticeship or traineeship upon leaving
Inactive participants not in education or training who are in education/training, gain a qualification, or are in employment, including self-employment, upon leaving

### (2) Common longer-term result indicators for participants

The longer-term result indicators are:

Participants in continued education, training programme leading to a qualification, an apprenticeship or a traineeship six months after leaving
Participant in employment six months after leaving
Participants in self-employment six months after leaving

### Notes

There may be a number of additional indicators to report on which have yet to be agreed with the European Commission.

The data for longer-term result indicators shall be collected via a cohort/leavers survey commissioned by the ESF Managing Authority based on a representative sample of participants within each investment priority. Internal validity of the sample shall be ensured in such a way that the data can be generalised at the level of investment priority.

